

IMPORTANT INFORMATION

Enrollment - Anyone may enroll in one of our tours by submitting a completed application (including a signed agreement and release) and a \$200 deposit to the teacher-chaperone. The teacher-chaperone, in turn, will forward all materials to Bravo. **Reservations for your group are made only upon receipt of your deposits and signed applications.**

Payments - After receipt of the initial deposit, the remaining balance should be paid as follows: 40% of the trip price paid to Bravo 120 days before departure. Final payments are due no later than 70 days before departure. **Payments made less than 70 days prior to departure will be charged a \$100 late processing fee. In addition, all payments sent to Bravo within 70 days of departure must be made by certified check or money order.** Note: When making payment for these tours, checks should be made to Bravo Tours, Inc. Checks returned to Bravo will be charged a \$30 processing fee and will require replacement by a certified check or money order. All Bravo prices reflect a 5% cash discount. For those clients wishing to pay by credit card (American Express, Visa, Mastercard), they will incur a price differential representing the percentage rate of the cash discount (5%).

Passport numbers, rooming lists, and meal plan option must be provided at the time of final payment.

In certain cases, usually when groups fall below ten participants, the airlines may require us to purchase the airline tickets within 24 to 72 hours of making reservations. In those cases, Bravo will request from you the corresponding airline ticket payment. This would also apply to the hotel portion of your program should the hotels require intermediate deposits.

Cancellation and Refund Policy - Please read the Agreement and Release.

Individual Travel - Individuals wishing to deviate their travel plans from those of the group may do so. However, they are subject to: 1. Availability of space, 2. The applicable airline tariffs and change fees, 3. Receipt by Bravo of a notarized consent form signed by the parents (in the case of participants under 18 years of age), 4. A \$150 service charge per participant, 5. All requests for deviations must be sent, in writing, to Bravo Tours at least 70 days before departure. We will not entertain requests made less than 70 days prior to departure, 6. Usually, participants deviating from a group are not entitled to the group tariffs associated with Bravo's complete air and land tour package, 7. Participants who deviate their travel plans from the group may lose included services such as, but not limited to, airport/hotel transfers, hotel accommodations, meals, tours, and internal domestic flights. Participants will not be compensated for lost services which may result from the requested deviation.

Airports - Many European departures originate and terminate at New York's JFK International Airport. Therefore, when departure cities are listed in our programs, this usually means that there is a domestic flight in conjunction with the international flight. It is not

always feasible to obtain domestic flights to and from your home city and JFK. Most domestic flights are in and out of the other New York metropolitan airports of LaGuardia and Newark. When this occurs, transportation between airports is at your own expense. Bravo, at your request, will obtain the lowest possible price for your group. On international flights, groups must be present at the airport at least 3 hours before departure. When connecting flights are used in conjunction with the international flight, we often recommend a considerably longer period of lead time to allow for airline delays. We feel that it is better to arrive early than to miss an international flight.

Receipt of Documentation - Flight bags and luggage tags are sent to the chaperones usually 15 days before departure. Travel documents (tickets and applicable vouchers) are sent to the chaperone usually 7 days before departure.

Financial Protection - For your protection, all monies received by Bravo are deposited in a special account at the Wachovia Bank.

Prices and Guarantees - Bravo has consistently offered some of the lowest prices in the field without sacrificing the quality of services. However, remember that prices nevertheless are based on group costs and are subject to fluctuating air tariffs, currency exchange and group size. Bravo will guarantee that should a price increase, participants may pay the price difference or may withdraw from the program without incurring cancellation penalties as long as no penalties have been assessed Bravo. No application fees. No adult supplements.

Services Included in Our Programs

1. Round Trip Jet Air Transportation

Our programs are generally based on the following airlines: Iberia, American, Delta, Continental, Air Portugal, British Airways and others.

2. Local Representation

A local representative of Bravo Tours will meet and assist your group. We find that our groups are always assured by the fact that although they may be thousands of miles away from home, a local in-country representative is there to meet their needs.

3. Round Trip In-Country Transfers

4. Airport Baggage Handling

The most successful traveler is the one who has learned to travel light. This is especially true on trips of relatively short duration. Therefore, we feel that one suitcase per participant is sufficient.

5. Flight Bag

Bravo will provide each participant with a flight bag that may be carried on the airplane or motorcoach. This bag will also be used for in-country identification.

6. Luggage Tags

According to governmental regulations, all passenger luggage must carry identification tags. These colored tags will also be used for in-country group identification.

7. Accommodations

We use tourist class to first class hotel accommodations. The hotels we use are centrally located. During the evening, your group will have no problem in walking through the heart of the cities visited and then strolling back to the hotel.

8. Room Occupancy

Accommodations are based on double and triple room occupancy. Non-paying Teacher/Chaperones may request a single room. When we send you our program price - room pricing differentials will be indicated.

9. All Rooms Have Private Baths

10. All Hotel Taxes and Service Charges

All room taxes, airline taxes, departure taxes, and service charges are included in our programs. These charges often range between \$70 and \$250 per participant. Please note that taxes are subject to change.

11. Meals

All our Spain programs, except Scholarship Programs, include Buffet Breakfast and Dinner daily, unless otherwise indicated. Buffet Breakfast always begins on Day 3. Lunch is included when indicated in the itinerary. Please see Bravo's Flexi-Meal Plan Option.

12. Sightseeing

The basic reason for students participating on a cultural tour is to receive in-depth sightseeing which will culturally enrich their intellectual growth while at the same time excite their senses. Bravo is proud to say that the sightseeing provided in our programs has successfully met this challenge. Also, we are flexible enough to insure that groups wishing to modify itineraries may do so.

13. Private Motorcoach

On local tours and long distance excursions private motorcoaches are used. These coaches are equipped with heating and air conditioning.

14. Local Bilingual Guides

Most countries require the use of local guides, and we find that this is generally the best approach. Who better than a local professionally trained native can impart a true feeling to the area visited? Escorts are not included in our tour programs.

15. Insurance

All Spain programs are covered by A.S.T.E.S. - a full medical and surgical program. We strongly recommend the purchase of optional travel insurance which includes travel accident and sickness, baggage and trip cancellation. We will send each chaperone an insurance pack for each participant. Insurance forms and premiums are to be sent directly to the insurance company.

16. Your Own Webpage On Our Site

Seven days prior to departure, we will establish a webpage on our site for your group. In that way, your students and their parents can look-in anytime and check out your group's itinerary and the status of your flight and hotel reservations, and any other relevant news and updates.

17. Mobile Phone and Phone Card

We will provide you with a mobile phone (one per group) for the duration of your trip while in Spain. You will receive the telephone number prior to departure. In this way, you may give this number to anyone you feel might need to contact you or any member of your group in an emergency. In Spain, incoming calls are not charged. Please remember that callers are charged by their respective carriers. All participants will receive a phone card for that first call back home. (Spain only)

18. Tips and Portage

These items are not included.

19. Options

The word option or optional means that the excursion or meal in question may be taken, but at an additional cost.